**Guidelines for Final Report for Research Scholar Awardees**

Final Reports: Due 3 months after date you received award.

The final report or progress report should be a non-technical summary of your progress to date.  Please include your name, advisor's name, major, and project title on a cover page, followed by a 5-page, double-spaced report on

*1) what you have accomplished during the past 3 months;*

*2) what you have learned from this experience;*

*3) what your future research goals are now, if you plan to continue.*

Feel free to use these three headings in your report, with sub-headings if appropriate. You don’t need to explain your methodology in detail unless it is relevant to your experience.  Keep citations to a minimum (these are optional).  Please try to balance the reporting of research progress with some personal reflection. This is not a formal paper.

Please return these to [uro@osu.edu](mailto:uro@osu.edu). Contact Jackie Lipphardt at [uro@osu.edu](mailto:uro@osu.edu) with any questions.